



VIJAYA COLLEGE OF PHARMACY

Approved by PCI & AICTE, Affiliated to JNTUH
(B. Pharm, M. Pharm & Pharma. D & PB)

Munaganoor (V), Abdinapur Met (M), Hyderabad - 501 511, R.R. District. T.S.)

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Ref.:

Date: 25/2/26

Women Protection Cell Committee

VIJAYA COLLEGE OF PHARMACY

Hyderabad, Telangana

Date: 01-03-2026

CIRCULAR

Subject: Constitution of Women Protection Cell / Internal Complaints Committee

In order to ensure safety, dignity and protection of women students and staff in the institution, Vijaya College of Pharmacy hereby constitutes the Women Protection Cell (Internal Complaints Committee) in accordance with the guidelines of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

The committee will work to prevent harassment, address grievances of women, and promote a safe academic environment.

Committee Members

ACTUAL DESIGNATION	NAME	DESIGNATION	POSITION
CONVENOR	DR.R.SUTHAKARAN	PRINCIPAL	CHAIRPERSON
ASSISTANT PROFESSOR	CH.SRAVYA	TEACHING FACULTY	MEMBER
NON TEACHING STAFF	JAYALALITHA	ACCOUNTS OFFICER	MEMBER
ASSISTANT PROFESSOR	VADLA TEJASWI	TEACHING FACULTY	MEMBER
ASSISTANT PROFESSOR	CHENNAKESHAVULU	TEACHING FACULTY	MEMBER
ASSISTANT PROFESSOR	P.ASWINI	TEACHING FACULTY	MEMBER

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Minutes of Meeting – Women Protection Cell

VIJAYA COLLEGE OF PHARMACY

Women Protection Cell

Minutes of Meeting

Date: 01-03-2026

Venue: Principal Chamber

The meeting of the Women Protection Cell Committee was held under the chairmanship of Dr. R SUTHAKARAN, Principal.

Agenda of the Meeting

1. Formation and responsibilities of Women Protection Cell
2. Awareness programs for women safety
3. Measures for prevention of harassment
4. Grievance redressal mechanism

Discussion

- The committee discussed the importance of creating a safe environment for women students and staff.
- It was decided to conduct awareness programs and workshops on women's rights and safety.
- The committee recommended installation of CCTV surveillance and complaint box in the campus.

Responsibilities of the Committee

- Address complaints related to harassment or discrimination against women.
- Conduct awareness programs on women's safety and rights.
- Provide confidential grievance redressal mechanisms.
- Ensure disciplinary action against offenders if complaints are proved.
- Promote a safe and respectful environment for women students and staff.

All students and staff are requested to cooperate with the committee for maintaining a safe campus environment.

Principal

Vijaya College of Pharmacy

2. Measures Taken by Women Protection Cell

Measures Implemented for Women Safety

1. Formation of Women Protection Cell / Internal Complaints Committee.
2. Conducting awareness programs on women safety and gender equality.
3. Installation of CCTV cameras in campus premises.
4. Display of Women Helpline numbers in notice boards.
5. Organizing self-defense training programs for girl students.
6. Providing confidential complaint box for grievances.
7. Ensuring proper lighting and security in campus and hostel areas.
8. Conducting orientation programs for students about harassment laws.
9. Immediate grievance redressal mechanism through committee meetings.
10. Maintaining confidentiality of complainants.

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The committee unanimously resolved to:

- Conduct women safety awareness programs every semester.
- Establish a confidential grievance reporting system.
- Organize self-defense workshops for girl students.
- Monitor safety measures regularly.

The meeting ended with a vote of thanks by the coordinator.

Chairperson

Women Protection Cell

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Principal

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